

**Missouri State Library**

# **LSTA State FY2017 Project Plan**

**Approved**

**April 22, 2016**

**LSTA Grant Projects – Funding from Federal FY 2015  
(To be spent in State FY2017 – July 1, 2016 to June 30, 2017)**

***Note, all budget figures are estimates and subject to change based on actual contract quotes and grant applications received and awarded.***

**LSTA Statewide Projects**

**Missouri State Library Goal 1: Building and Sustaining Information Resources**

**LSTA Priority 1: Expand Services for Learning and Access to Information**

**LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services**

**Show Me the World Courier Service**  
**Proposed Budget: \$241,224**

**CONTINUING**

The State Library will continue to support a two-day per week courier service for tax-supported public libraries. Providing state funding for the courier service improves turn-around time for interlibrary loan (ILL) requests, streamlines and improves library staff workflows, increases the number of loans and requests, lowers the cost for each ILL transaction and helps to equalize access to resources for medium-size and small libraries. In FY2015, 953,018 items were exchanged among libraries in the state.

**Show Me the World Integrated Library System Consortium**  
**Proposed Budget: \$184,421**

**CONTINUING**

This project continues support for the Missouri Evergreen consortium for the purposes of acquiring and implementing a shared integrated library system (ILS). This system improves discovery and sharing of library resources and provides a low-cost alternative to systems owned and managed individually by libraries. There are currently 25 public libraries in Missouri Evergreen, with a total collection size of 1,474,457 titles. The consortium recruits primarily from public libraries, but could include school and special libraries as well.

This is the fifth of five successive awards to provide technical support for the consortium and facilitate migration of new member libraries from their stand-alone integrated library systems to the consortium's union catalog. During SFY2017, the State Library will continue to work with Missouri Evergreen to help the consortium move toward self-sufficiency in the years following SFY2017.

**Show Me the World Interlibrary Loan**  
**Proposed Budget: \$395,208**

**CONTINUING**

This provides an integrated set of electronic services to facilitate resource sharing by public libraries. Funds are used to provide a statewide license for interlibrary loan; and access for users to search a 1 billion record database of library materials. In FY15, public libraries requested 158,433 materials for their users through this service. (\$380,208)

This project also provides funding for the retrospective conversion of library records to help make collections more accessible to local patrons and library users statewide. The resultant records are to be included in the grantee's online catalog and in the OCLC WorldCat database (\$15,000).

**Statewide Digitization Project*****CONTINUING*****Proposed Budget: \$58,884**

This project provides basic support and guidance for the Missouri Digital Heritage (MDH) portal based in the Office of Secretary of State/Missouri State Library. The number of items accessible through MDH grew to over 6.95 million records during SFY2015. MDH includes the resource collections created with LSTA grant funding, collections hosted at other institutions, and resources from the Missouri State Archives. Students, researchers, the general public, county and local governments, public, academic and school libraries and local history societies use these resources to explore the richness of Missouri's history and culture. The Missouri State Archives is a primary project partner, which contributes its own collections. Emphasis will continue to be placed on multi-partner projects on topics of statewide interest. In 2015 MDH became a partner in MoHub, the Missouri service hub for institutions contributing metadata to the Digital Public Library of America (DPLA). Staff are working with contributing institutions to obtain permission to upload metadata from MDH collections into DPLA through the MoHub.

Statewide digitization project expenses include the Missouri Digital Heritage database hosted service, a federated search product that acts as a web portal to all Missouri Digital Heritage collections and project promotion.

## **Missouri State Library Goal 2: Targeting Library and Information Services**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

### **LSTA Priority 6: Serving the Underserved**

#### **Racing to Read**

**CONTINUING**

**Proposed Budget: \$151,100**

This project will help public libraries expand their role in fostering early literacy in their communities, using as the foundation and expanding upon a program developed by the Springfield-Greene County Library called Racing to Read. This easy to understand and use early literacy model focuses on five practices that parents and caregivers can use to help young children gain the skills needed to be ready to learn to read and write. The companion program, Racing to Read to Go, focuses on implementing or strengthening partnerships in the community and bringing early literacy services to remote locations to better reach at-risk populations.

In state fiscal years 2014 through 2016 public library staff received training in early literacy fundamental skills and Racing to Read to Go through workshops and webinars. The webinars were archived and are available for viewing on Watch.More.Net. Additionally, sixty-four (64) Racing to Read and seventy-three (73) Racing to Read Story Time Plus grants were awarded and Racing to Read skill cards and bookmarks and the book *Every Child Ready for School: Helping Adults Inspire Young Children to Learn* by Dorothy Stoltz, Elaine M. Czarnecki and Connie Wilson were distributed to public libraries throughout the state to strengthen early literacy programs and services available at Missouri's public libraries. The State Library continues to work on a Racing to Read section on the Office of the Secretary of State/Missouri State Library website.

In state fiscal year 2017, statewide early literacy support will include: 1) a digital story time webinar and workshop series (see the Literacy Services Development project in the next section for cost estimate); 2) the Racing to Read website will be expanded and improved; 3) access is proposed to an early literacy eBook database resource and promotional materials (\$113,200); 3) a brochure will be developed to assist libraries in recruiting community partners for their early literacy efforts (\$400) and 4) upon request, an early literacy program kit will be sent to libraries who have participated in early literacy training opportunities but are in need of additional program development support (\$37,500)

#### **Wolfner Talking Book and Braille Library**

**CONTINUING**

**Proposed Budget: \$356,000**

Wolfner Talking Book and Braille Library provides circulation of materials, and reader advisory and special library services for persons with physical difficulties in using standard print materials. This amount is appropriated through the General Assembly. There are currently 7,254 individual patrons plus 2,077 institutions using Wolfner Library, with an annual circulation 471,289 items. The most recent customer satisfaction survey shows a high rate of satisfaction with the services. Library staff will expand their outreach efforts to increase their users, with a target growth of 3% by 2017; and continue their work to move the locally recorded materials to BARD, so that they are more easily accessible to all National Library Service users.

**Missouri State Library Goal 3: Strengthening the Library Workforce**  
**LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership**

**Library Skills Training**

**CONTINUING**

**Proposed Budget: \$47,130**

Library skills trainings are designed to deliver instruction on basic and advanced levels. Basic skills training will predominantly be available to paraprofessional library staff through the Alternative Basic Library Education (ABLE) and Supplemental Alternative Basic Library Education (SABLE) resources produced by the Idaho Commission for Libraries. However, basic topics pertaining specifically to Missouri issues may be held via multi-day intensive training sessions, webinars or single day regional workshops. Potential basic topics include an introduction to Library Development and the Missouri library landscape.

Potential topics for advanced skills trainings include leading change (\$10,560), new directors (\$3,300), using data (\$3,300), doing more with less (\$3,300), library law (\$3,300), veteran services (\$3,300), community workforce development (\$3,300), reaching and serving new adults (\$3,300) and social media (\$3,300). The cost for subscriptions to a variety of vendors supplying online content is estimated at \$10,170. Other topics will also be presented, but are expected to make use of existing or new partnerships and are not expected to incur a cost. Trainings may be held via multi-day intensive training sessions, single day regional workshops, webinars, or webcasts. A variety of partnerships and service providers will be explored

**Literacy Services Development**

**CONTINUING**

**Proposed Budget: \$39,270**

This project will provide training in the development and implementation of literacy-based services for public library staff members and their community partners. Potential topics include teen services (\$3,300), digital story times (\$10,535) a primer on adult literacy services (\$3,300), summer reading programs for children and teens (\$10,535), STEM/STEAM for children (\$8,300), and adult summer reading programs (\$3,300). Trainings may be held via webinars or single day regional workshops.

**Continuing Education for Academic Library Staff**

**CONTINUING**

**Proposed Budget: \$30,000**

In partnership with MOBIUS, funding is provided for the Annual MOBIUS Users' Conference, one of the largest educational events for academic librarians in Missouri. The conference program enhances skills and abilities in the use of the Common Library Platform system to provide students effective access to library content. Other learning sessions address topics such as digitization, student instruction, developing collections, and improving searching through cataloging. As a result of conference attendance, librarians are better educated and equipped to provide improved library service to their academic communities.

The conference is planned by a MOBIUS committee, but also provides a strong partnership opportunity for the Missouri State Library. The 2015 conference had 314 attendees and included keynote speakers and sessions involving four tracks: Emerging Technologies, Leadership and Management, Technical Services and Public Services. The conference budget is also supported through exhibits, vendor contributions, and MOBIUS funds.

The State Library responsibility involves participating in the MOBIUS Conference planning committee to monitor LSTA compliance, promoting the event, and funding through the LSTA program.

**Services to Persons Having Difficulty Using the Library**

**CONTINUING**

**Proposed Budget: \$20,000**

This project continues the successful partnership with the Department of Mental Health (DMH) to improve services for persons with mental health and/or developmental disabilities. DMH will continue to support the Librarian411.org project, including its promotion. DMH will also work to improve or expand services at each of the libraries in its mental health facilities. The FY17 proposal will be fully developed in spring 2016.

## **Missouri State Library: Overarching Programs**

### **Library Development**

***CONTINUING***

**Proposed Budget: \$45,685**

The Missouri State Library provides information and assistance to libraries on expanding services for learning and access to information and educational resources, on using technologies to expand electronic networks and provide electronic and other linkages among all types of libraries, on developing public and private partnerships, and on providing library services for persons meeting the LSTA criteria for targeted assistance. In addition to consultant services, staff manages statewide projects, prepares publications, offers statistical support, and maintains a collection of materials for consultation and loan to local libraries via Missouri State Library Reference Services.

This amount is appropriated through the General Assembly. This includes funds used for the management and delivery of the LSTA grant program.

### **Five Year Plan Evaluation and Development of LSTA Plan for 2018-2022**

***RECURRING***

**Proposed Budget: \$20,000**

The purpose of this project is to evaluate the Missouri State Library's progress in meeting the priorities and goals of the LSTA FY2013-2017 Five Year Plan and development of Missouri's LSTA Plan for 2018-2022. Guidance and assistance from the Institute of Museum and Library Services regarding the five year evaluation should be received in State FY2016. Funds would cover costs for any services required for the evaluation, plan development and possible travel or other costs for meetings. The LSTA FY2013-2017 Five-Year Evaluation is due March 30, 2017 and the LSTA Five-Year 2018-2022 Plan is due June 30, 2017.

### **Statewide Projects**

***CONTINUING***

Missouri State Library administered projects, contracts or subgrants to promote standards and best practices and to encourage and support networking, collaboration and resource sharing among Missouri's libraries. Projects must meet goals and objectives of the Missouri State Library LSTA Program Five-Year Plan for Years 2013-2017. Applications are available on an inquiry or invitation basis as funds allow.

## Competitive Grants

### Missouri State Library Goal 1: Building and Sustaining Information Resources

#### LSTA Priority 1: Expand Services for Learning and Access to Information

#### LSTA Priority 2: Establish or Enhance Electronic Access to Library and Information Services

##### **Digital Imaging**

**CONTINUING**

**Proposed Budget: \$232,000**

These grants provide funding for scanning, cataloging and Web delivery of significant historical and cultural materials in Missouri and in Missouri history. Grants are restricted to projects involving original source materials. Priorities include importance of the collection including demonstration of patron demand; institutions doing their first project; demonstration projects that document best practices; projects involving underserved partners; and institutions adding metadata to existing digital collections. High priority is given to multi-partner projects on topics of statewide interest including World War 1, which is overseen by the Springfield-Greene County Library District; and newspaper digitization, which is overseen by the State Historical Society of Missouri. Proposals were due in February 2016 for projects beginning May 2016.

##### **Technology Ladder**

**CONTINUING**

**Proposed Budget: \$235,000**

This grant provides a comprehensive technology enhancement grant that will help public libraries improve their computer security, network performance, and provide reasonable computer resources to their patrons. Proposals were due in February 2016 for projects beginning May 2016.

##### **Technology Mini Grant**

**CONTINUING**

**Proposed Budget: \$255,259**

This grant is open to qualified public libraries needing to replace, upgrade or add new equipment or software. Projects should be of short duration including compilation of adequate evaluation measures. Proposals are due July 2016 for projects beginning September 2016 and January 2017 for projects beginning March 2017.

## **Missouri State Library Goal 2: Targeting Library and Information Services**

### **LSTA Priority 5: Supporting an Educated and Informed Citizenry**

### **LSTA Priority 6: Serving the Underserved**

#### **Racing to Read**

**Proposed Budget: \$158,900**

**CONTINUING**

Racing to Read grants provide funds to establish, develop or improve public library early literacy services for children from birth to six years of age based on the knowledge and skills taught in the *Early Literacy Fundamentals* and *Racing to Read to Go* regional workshops and webinars. These programs are to strengthen and expand both quality and availability of library services to address early literacy needs in Missouri. Applications were due in February 2016 for projects beginning May 2016.

#### **Spotlight on Literacy**

**Proposed Budget: \$73,000**

**CONTINUING**

This grant program offers Missouri public libraries, academic libraries, and secondary or post-secondary school libraries the opportunity to serve patrons of all ages through programs that support an educated and informed citizenry. Programs may encourage reading, language skills development, academic improvement including GED instruction, job skills development, computer skills development, and health literacy skills development. Collaborative efforts to better serve low-literacy populations are strongly encouraged. Applications were due in February 2016 for projects beginning May 2016.

#### **Summer Library Program Grants**

**Proposed Budget: \$280,000**

**CONTINUING**

Summer Library Program grants provide libraries with additional funds to expand opportunities for people of all ages to improve their reading skills, enrich summer learning experiences, and enhance opportunities for libraries to reach underserved summer populations. Applications are due in November 2016 for projects beginning February 2017.

#### **Collections Grants**

**Proposed Budget: \$75,000**

**CONTINUING**

Collection grants provide funds to public and school libraries to strengthen print, audio and digital collections. Applications are due in September 2016 for projects beginning November 2016.



**Missouri State Library Goal 3: Strengthening the Library Workforce**

**LSTA Priority 3: Provide Training and Professional Development for the Library Workforce and Leadership**

**Show-Me Steps to Continuing Education**  
**Proposed Budget: \$45,000**

***CONTINUING***

These grants provide financial assistance for Missouri library personnel and public library trustees to participate in continuing education and training opportunities, with some match of funds by local institutions. Trainings can be for individuals or groups. Applications are accepted throughout the year.

## **Missouri State Library: Overarching Sub-Grant Programs**

**Proposed Budget: \$11,744**

### **Library Service Improvement Grants**

Libraries may develop project proposals to address local library service needs that meet LSTA priorities, Missouri State Library goals, and are in accord with the Missouri State Library LSTA Program Five-Year Plan for Years 2013-2017, but are out of scope with current competitive grant programs. Applications were due in February 2016 for projects to start in May 2016.

### **Other**

As funds allow, the State Library may also develop other competitive sub-grant programs to address timely library service needs that meet LSTA priorities and Missouri State Library goals, and are in accord with the Missouri State Library LSTA Program Five-Year Plan for Years 2013-2017.

<b>ESTIMATED: LSTA SFY2017 Funding Allotment: \$2,925,990</b>		
<b>PROGRAM</b>	<b>BUDGET</b>	<b>PROJECT BREAKOUT</b>
<b>BASIC TECHNOLOGY AND ONLINE RESOURCES</b>	<b>\$490,259.00</b>	
Technology Ladder		\$235,000.00
Technology Mini Grant		\$255,259.00
<b>CONTINUING EDUCATION</b>	<b>\$181,400.00</b>	
<b><i>Library Skills Trainings</i></b>		<b><i>\$47,130.00</i></b>
Leading Change		\$10,560.00
New Directors		\$3,300.00
Using Data		\$3,300.00
Doing More with Less		\$3,300.00
Library Law		\$3,300.00
Veteran Services		\$3,300.00
Community Workforce Development		\$3,300.00
Reaching and Serving New Adults		\$3,300.00
Social Media		\$3,300.00
Webcast Training Services		\$10,170.00
<b><i>Literacy Skills Trainings</i></b>		<b><i>\$39,270.00</i></b>
Teen Services		\$3,300.00
Digital Story Times		\$10,535.00
Primer on Adult Literacy Services		\$3,300.00
Summer Reading Programs for Children and Teens		\$10,535.00
Summer Reading Programs for Adults		\$3,300.00
STEM/STEAM for Children		\$8,300.00
<b><i>Other</i></b>		<b><i>\$95,000.00</i></b>
Academic Libraries Conference		\$30,000.00
Serving Underserved Populations-Department of Mental Health		\$20,000.00
Show Me Steps to Career Development		\$45,000.00
<b>LIBRARY PROGRAMS</b>	<b>\$86,744.00</b>	
Collection Development Grants		\$75,000.00
Library Service Improvement Grants		\$11,744.00
<b>LITERACY AND FOREIGN LANGUAGE</b>	<b>\$663,000.00</b>	
Racing to Read Grants and Early Literacy Program Support		\$310,000.00
Spotlight on Literacy		\$73,000.00
Summer Library Program Grants		\$280,000.00
<b>STATEWIDE DIGITIZATION</b>	<b>\$290,884.00</b>	
Digital Imaging		\$232,000.00
Missouri Digital Heritage		\$58,884.00
<b>SHOW-ME THE WORLD</b>	<b>\$820,853.00</b>	
Courier Service		\$241,224.00
Integrated Library System Consortium		\$184,421.00
Statewide Show Me the World		\$380,208.00
Retrospective Conversion		\$15,000.00
<b>LSTA FIVE YEAR PLANS</b>		
LSTA FY2013-2017 Five Year Plan Evaluation	<b>\$20,000.00</b>	\$20,000.00

<b>WOLFNER LIBRARY</b>	<b>\$356,000.00</b>	
P/S Facilities		\$312,000.00
E/E		\$44,000.00
<b>LIBRARY DEVELOPMENT</b>		
E/E	<b>\$45,685.00</b>	
LSTA Administration including review committees and Secretary's Council on Library Development		\$5,000.00
LD Statewide Digitization Services Development		\$1,000.00
LD Library Skills Development		\$26,500.00
LD Literacy Programs Development		\$1,000.00
LD Operation Support		\$9,685.00
LD Technology Services Development		\$1,500.00
LD Youth Services Development		\$1,000.00
<b>TOTAL</b>	<b>\$2,954,825.00</b>	\$2,954,825.00